# Public Health Advisor Interview Questions

| |
|---|
| 1. Share an experience you had in dealing with a difficult person and how you handled the situation. |
| |
| 2. Tell me about an effective health education or promotion program which you developed and/or presented. |
| |
| 3. Please share with me an example of how you helped coach or mentor someone. What improvements did you see in the person's knowledge or skills? |
| |
| 4. Describe a time when you successfully provided personal assistance to a coworker or patron. |
| |
| 5. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.) |
| |
| 6. Tell me how you organize, plan, and prioritize your work. |
| |
| 7. Share an experience when you applied new technology or information in your job. How did it help your company? |
| |
| 8. Give me an example of when you thought outside of the box. How did it help your employer? |
| |
| 9. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem. |
| |
| 10. Would you consider analyzing data or information a strength? How so? |
| |
| 11. In your experience, what is the key to ensuring your company was compliant with all laws, regulations and standards that were applicable to your area of responsibility? |
| |
| 12. Share an effective approach to working with a large amount of information/data. How has your approach affected your company? |
| |
| 13. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond? |
| |
| 14. Share an example of a time you had to gather information from multiple sources. How did you determine |

| |
|---|
| which information was relevant? |
| |
| 15. Please share an experience in which you presented to a group. What was the situation and how did it go? |
| |
| 16. How would you rate your writing skills?  (Ask for an example that demonstrates great writing skills.) |
| |
| 17. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome? |
| |
| 18. Provide an example when your ethics were tested. |
| |
| 19. How do you balance cooperation with others and independent thinking? Share an example. (Try to determine if the candidate has a cooperative attitude or is otherwise good-natured.) |
| |
| 20. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.) |
| |
| 21. Provide an experience in which you were sensitive to somone's needs or feelings. How did your helpfulness affect your work environment? |
| |
| 22. What are some long-range objectives that you developed in your last job? What did you do to achieve them? |
| |
| 23. Tell me about a time when you developed your own way of doing things or were self-motivated to finish an important task. |
| |
| 24. Name a time when your patience was tested. How did you keep your emotions in check? |
| |
| 25. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change? (Make sure the candidate is flexible.) |
| |
| 26. Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was the impact? |
| |

| |
|---|
| 27. Provide a time when you dealt calmly and effectively with a high-stress situation. |
| |
| 28. Share an experience in which personal connections to coworkers or others helped you to be successful in your work. (Make sure candidate works well with others.) |
| |
| 29. In your experience, what is the key to developing a good team? (Look for how they build mutual trust, respect, and cooperation.) |
| |
| 30. Name a time when your creativity or alternative thinking solved a problem in your workplace. |
| |
| 31. Share an experience in which your attention to detail and thoroughness had an impact on your last company. |
| |
| 32. Share a time when you willingly took on additional responsibilities or challenges. How did you successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and can demonstrate some initiative.) |
| |
| 33. Share an experience in which your willingness to lead or offer an opinion helped your company. |
| |
| 34. Provide an example when you were able to prevent a problem because you foresaw the reaction of another person. |
| |
| 35. Provide an example of when you were persistent in the face of obstacles. |
| |
| 36. Share an example of when you established and accomplished a goal that was personally challenging. What helped you succeed? |
| |
| 37. What is the key to success when communicating with the public. |
| |
| 38. Share an experience in which you used new training skills, ideas, or a method to adapt to a new situation or improve an ongoing one. (Look for the candidate's ability to learn.) |
| |
| 39. Share an experience in which you supervised a staff. What methods made you a successful supervisor? |
| |

| |
|---|
| 40. What is the state of your records? What is one thing you would like to improve? |
| |
| 41. Provide an example of when you set expectations and monitored the performance of subordinates. What guidance and direction did you find most effective? |
| |
| 42. Tell me about an evaluation or diagnostic study you designed and/or conducted which effectively helped you to assess the quality or performance of a health education program. |
| |
| 43. What have you found to be the best way to monitor the performance of your work and/or the work of others? Share a time when you had to take corrective action. |
| |
| 44. Provide an example of a time when you successfully organized a diverse group of people to accomplish a task. |
| |
| 45. Provide an experience that demonstrates your ability to manage time effectively. What were the challenges and results? |
| |
| 46. Share an effective method you have used to solicit funding for health education programs. |
| |
| 47. Describe an effective method you have used to provide program information to the public. |
| |
| 48. Describe an experience in which you identified the educational needs of your students and successfully developed a way to teach/train them. |
| |
| 49. Provide an experience in which you provided guidance to an agency or organization on the assessment of health education needs or the development/delivery of health education programs. |
| |
| 50. Share an effective method you have used to develop and/or maintain cooperative working relationships with agencies and organizations. |
| |
| 51. What factors do you consider when developing plans and/or policies to achieve health education objectives and services? |
| |
| 52. Describe an effective health education material which you prepared. Share a successful method you have |

| |
|---|
| used to distribute materials. |
| |
| 53. Share an experience in which your ability to consider the costs or benefits of a potential action helped you choose the most appropriate action. |
| |
| 54. Tell me about a time when your ability to analyze needs and product requirements helped you create an effective design or make an informed decision to benefit your company. |
| |
| 55. Provide an experience in which your ability to actively find ways to help people improved your company or your own work ethic. |
| |
| 56. Describe a time when you successfully persuaded another person to change his/her way of thinking or behavior. |
| |
| 57. Share an experience in which your understanding of a current or upcoming problem helped your company to respond to the problem. |
| |